

FY16 Land Trust Budget Worksheet

	School Name:	Oakdale
Budget Item	FY17 Land Trust Budget	
	\$	36,758.00
<i>Payroll Expenses**</i>		
131-Hourly Contract Teachers (Instruction purposes)		\$800.00
131-Inservice Rate Teachers (Prof. Development)		
200-Benefits for Contract Teachers*		\$257.12
132-Substitutes		\$3,750.00
165-Hourly Assistants		\$24,000.00
200- Benefits for Hourly Assistants*		\$2,344.88
<i>Instructional Accounts Payable Expenses***</i>		
334- Guest Speaker/Assemblies		
599- Field Trips		
610- Supplies		\$4,000.00
641- Textbooks		
730- Equipment (not in Equipment budget)		
<i>Staff Support/Admin Accounts Payable***</i>		
532- Postage		
569- Registrations		\$1,500.00
583- Conference Travel		
644- Media Books		
810- Fees/Dues		
Other (Specify)		
Planned Carry Over(no more than 10%)		\$106.01
TOTAL		\$36,758.01

Must equal zero \$ (0.00)

Helpful hints:

Object codes are listed next to description

*Benefit amounts are automatically calculated

**The function codes to put on timesheets are as follows:

1015 - Contract teachers providing additional services for students

2213 - Contract teachers to attend professional development

1073 - Substitutes which must go through AESOP in Human Resources

1084 - Hourly assistants

*** The function codes for Purchase orders, NPO's and P-Card are as follows:

1090 - Instructional Services

2290 - Staff Support Services

2490 - Postage only

Note - Planned carryovers into the 2017-18 school year should not exceed 10%. Please carefully monitor your budgets to ensure compliance.