

Oakdale Elementary SCC Draft Minutes
Thursday Nov. 6, 2014
6:00 – 7:00

Chairperson: Michelle Kushlan

Attendees: Michelle Kushlan, Angela Oviatt, Allison Janes, Kurt Stevens, Kierstin Draper, Mark Quigley, Devon Johnson, Nadia Mendizabal, Elcena Davenport

Review and Approve Draft Minutes

- Correct misspelling of Mrs. Mendizabal's Name
- Elcena moved to approve the minutes, Angela Oviatt seconded the motion and minutes were approved.

Discussion on SCC District Training

- Most members were able to attend the training provided by the district.
- Kierstin outlined the key features of District SCC Handbook.
- We will continue to refer to the District Handbook to ensure fairness and meet guidelines and requirements.
- Feedback on training:
 - How do we balance future goals without doing away with current practices? Where can we go to discover opportunities for students and teachers? – Mr. Quigley
 - A large part of our CSIP funds pay for our reading interventionists. We can restructure the use of that money, but it may require restructuring staffing.
 - SCC Members are invited to come in and observe the interventionists working.
 - 3 interventionists 17-20 hours per week each.
 - The training provided a lot of information, but it was nice to get a good general idea of what was the function of SCC
 - We can do a better job communicating to parents and families what the SCC does, what role they play in the community and what effect they have at the school.
 - Is the number of seats fixed? Can people be brought in this year?
 - Voting seats for this school year are fixed.
 - According to the bylaws passed last year, our SCC has 7 parent voting seats.
 - A lot of parents don't know about the SCC. We need to be approachable and visible so that parents can come to us and express their concerns.
 - We will post SCC Meeting dates on the front door.
 - We could set up a table at Back to School Night to make parents aware of what we are.
 - We could also have t-shirts or other attire made so that we are visible and accessible to community members that may not know what SCC is.

- Communication information – confirmation of contact info.
- Cena will make an SCC newsletter to help communicate the role, functions, meeting dates, and decisions of the SCC.

Land Trust Video

- Video contained good information
- Schoollandtrust.org provides a more complete land trust report.

Rules of Order

- 12 Voting members on our SCC (7 parents and 5 faculty).
- Is that members present or all members?
- Is Kiersten a voting member?
- Mr. Quigley moved to suspend the Rules of Order unless dealing with an official decision making vote. Motion passed.

Review 2013-2014 SCC Final Report

- \$1,742 carryover from last year's Land Trust expenditures.
- School's Fiscal year is from June to June, although there are very few expenditures in July and August.
- Proficiency of reading typically decreases as students increase in grade due in part to an increase of challenging academic language and increased focus on comprehension.

SAGE Data

- Our SAGE data shows that students at Oakdale performed at a lower proficiency level than the CSD and National averages.
- As this data is baseline data, there are not really ramifications to this data.
- Oakdale teachers did not have professional development last year which would have helped better prepare students for the format of the test.

Set SCC 2014-2015 Meeting Dates & Times

- In the next few meetings we will need to discuss the systems that are in place at Oakdale and what data is being collected (benchmarking and progress monitoring).
- SAGE Data for this school year will hopefully be released in May.
- CSIP will need to be finalized before the end of the school year.
- We will likely need two meetings in May in order to look at data and finalizing the CSIP.
- Agenda items for next meeting would be:
 - Approval of bylaws
 - Explanation of interventionists duties
 - Explanation of SAGE
 - Michelle will bring information from past SCC years and we will set up an electronic location to house the documents.
- Next meeting Tuesday Dec. 2 6:00 – 7:00