



Busing Request for Ineligible Students (2019-2020)
(Must be approved by Director of Transportation)

NOTE: Due to safety concerns, this form must be submitted and approved by the Department of Transportation, prior to implementation of transporting this student.

The form must have a school administrator's signature and the students District ID # must be filled in. This will help us locate the student record. If the grade is K please put KA or KP If all information is not included, this form will be returned. (Parent or guardian is responsible for student transportation, if outside school boundaries.)

School: _____ Date: _____

Student Name: _____ District ID: _____

Home Address: _____ Grade: _____

Home Phone: _____

Is this student attending your school on a Special Permit? Yes No

This request is to ride: (Circle) AM PM BOTH KA FROM SCHOOL KP TO SCHOOL

School Administrators Signature: _____

If requesting bus service to a daycare provider, within school boundaries, or other family member please provide information below:

Day Care Providers Name: _____

Day Care Address: _____

Day Care Phone: _____

Day Care Relationship (if any) _____

Below this line is for District Use Only

Is this student eligible for busing from their home address? YES NO

Closest existing and eligible bus stop location:

Bus #: _____ Stop: _____ Pick Up Time: _____ Drop Off Time: _____ Friday Time: _____

Stop Address: _____

How many students are currently assigned to this bus? _____

Information verified at Transportation by: _____ Date: _____

Approved _____ Denied _____ Reason _____

Transportation Directors Signature: _____